**MINUTES**

**SELECT BOARD MEETING** **October 5, 2026**
**TOWN HALL – UPSTAIRS** **6:30 PM**

**Select Board Members present:** Shane Beattie, Kathy-Jean Lavoie, Leon Rideout

**Others in attendance:** Town Manager Jessica Cyr, Town Clerk Charity Baker, Finance Director Maggie Frizzell, Department Heads, Members of the Public

The meeting was called to order at 6:30 p.m. by Select Board Chair Kathy-Jean Lavoie

**PLEDGE OF ALLEGIANCE**

**DEPARTMENT HEAD UPDATES:**

**Transfer Station Supervisor Rusty Scott** distributed a handout comparing Lancaster's transfer station fees with surrounding towns. Attached.

He mentioned, the plastic market over the past year has become rough and he has not been able to find a buyer. He stated, the broker he uses in Maine has suggested a creative solution to join with another town to send bigger loads of the same plastic to different locations. He is going to try anything to keep it going however fears plastic is going the same way as mixed paper. PET plastic is particularly bad and they will not be able to get rid of it and unfortunately it is the one plastic they produce most of it.

He reported on the other recyclables and the amount they are getting for those.

Pellet bags are another thing that is hard to get rid of due to the pellet residue which ruin the plastics machines.

Selectman Lavoie asked if Rusty knows of any towns that are not recycling plastic at this time. He mentioned on the blogs he has been reading that plastic is very difficult for all.

**Water/Wastewater –** Town Manager Cyr introduced Supervisor Brendan Quigley. Brendan mentioned he is lucky to have the two guys he has in the department. They are on top of it and are go getters. They working now on wrapping up projects before winter. The paving from the Lead Service Line potholing is getting taken care of. He mentioned he has worked close with Josh Welch, the interim operator, in the past and Josh has been getting him up to speed on the plant.

**Finance Director Maggie Frizzell** reported she has been working on grant reporting.

**Town Clerk/Tax Collector Charity Baker** reported the State General election is coming up on November 3rd. Also, water meters have been read and the repair list will be going to

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the guys so we can finish up the last few and hoping bills will go out by mid to end of next week.

**Highway –** Town Manager Cyr reported they are current working on cleaning catch basins and finishing up hauling about 3,200 yards of sand.

**REVIEW OF MINUTES:** September 21, 2026, regular meeting minutes

**Motion made by Selectman Rideout and seconded by Selectman Beattie to approve the September 21, 2026, meeting minutes. All in favor. Motion carried.**

**SIGN VARIOUS PAPERWORK:**

The Board signed repurchase deeds for Tax Map P02, Lot 7 and Tax Map R01, Lot 47.

**NEW BUSINESS:**

**Accept the Office of Highway Safety Grant:** Town Manager Cyr reported they have been awarded a grant for $10,100 in patrol money, there is an amendment for a speed trailer for $14,747.24 and the town's match is $2,525 for the patrol money and $4,915.75 for the speed trailer.

**Motion made by Selectman Rideout and seconded by Selectman Beattie to accept the terms of the Highway Safety Grant as presented in the amount of $10,100, and the amended grant in the amount of $14,747.24 as presented in the Grant Agreement Amendment Notice for an adjusted total grant limitation of $24,847.24 and to authorize Town Manager Jessica Cyr to sign any and all documents. All in favor. Motion carried.**

**Adopt the Welfare Guidelines:** Town Manager Cyr mentioned the board walked through the updated amounts for the allowable expenses and she is looking for a motion to accept the updated welfare guidelines.

**Motion made by Selectman Rideout and seconded by Selectman Beattie to accept the updated welfare guidelines. All in favor. Motion carried.**

**Sale of State Land:** Town Manager Cyr explained the State is looking to see if the town is interested in purchasing a piece of State land located near the traffic circle. Selectman Rideout feels they will have to negotiate a price and also let the State know it needs to go before the voters before a decision is made. Town Manager Cyr did let them know of the town's purchase procedure and that it will have to go to the voters. She also asked if they wished to donate the land for use as a park and they declined and are looking for fair market value. The board expressed concern for the location and being able to get fair market value for the parcel.

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Country Village submitted a request for the board to waive the interest on the 1st issue Property tax bill as they sent payment which has not been received by our office. They submitted a print out of the payment request from their payable system stating it was sent on 6/18/26. Tax Collector Charity Baker mentioned the interest at this time is $773.45. Selectman Rideout asked if we have received another check and Charity stated they are waiting to see if the Select Board will forgive the interest before sending another check. Selectman Lavoie is concerned with using, it is lost in the mail. Selectman Rideout stated if any other tax payer were to approach them with the same request, they would not entertain that request.

**Motion made by Selectman Rideout and seconded by Selectman Beattie to deny the request to forgive the interest accrued. All in favor. Motion carried.**

**OLD BUSINESS:**

Town Manager Cyr reported on the upcoming weekend events. The Parade of Lights will take place Friday, October 10th at 7 p.m. The Library Book Sale on Saturday, October 11th and Fiddles & Foliage featuring Patrick Ross and sponsored by Passumpsic Bank at the Community Camps on Saturday from noon to 3p.m.

**SELECT BOARD MEMBER REPORTS:**

Selectman Lavoie reported that she attended the Colonel Town Investment committee meeting and they agreed to increase the investment contribution by 1% and mentioned they would like to see those funds set aside for capital improvement projects and maintenance needs at the Colonel Town facilities.

**TOWN MANAGER REPORT:**

Capital Improvement Plan (CIP) – Kailey has drafted information forms which will be distributed to the department heads for them to complete with the information to be input into the CIP system.

Welfare – There have been three applications with one award.

She attended a meeting between DES and Weston & Samson related to the Summer Street pre-application for permitting and they are going to roll back into their standing meetings with Weston & Samson so they can keep the project moving forward. She has been working with the contractor and DOT Rail regarding the railroad crossing on Causeway Street.

**INFORMATION:**

Planning board meeting notice for October 14, 2026 at 6:30 p.m.

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Land Use Permits:

- Danielle Bilodeau & Stephen Shearer, 226 Martin Meadow Pond Road
- Daan Vondell, 112 Wesson Road
- Lorraine & Maynard Virge, 15 Foss Place
- Karen & Robert Thomas, 39 Middle Street

**PUBLIC COMMENT:**

Rob Christie mentioned the Lancaster Housing Authority is interested in getting a copy of the updated welfare policy.

Rob also mentioned he is no longer getting resident notice emails and hasn't for several months.

**Motion made by Selectman Rideout and seconded by Selectman Beattie to adjourn. All in favor. Motion carried.**

Meeting adjourned at 6:55 p.m.

Respectfully submitted,

Charity Baker

Board of Selectmen Date: _____

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Kathy-Jean Lavoie

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Leon Rideout

_____

Shane Beattie

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