BERLIN HOUSING AUTHORITY
For Lancaster Housing Authority
Agenda for Special Meeting of October 9th, 8:30am
***No meeting will be held October 30th**

1. **ROLL CALL**

2. **INTRODUCTION OF NEW BOARD MEMBER**

3. **APPROVAL OF MINUTES**

4. **REPORTS-EXECUTIVE DIRECTOR**
   - Reports for Monthly Board Review and Approval of payables for check issuance
     - Resolution 2025-01 Motion to Approve
   - HUD Annual & 5-year plans
     - Resolution 2025-02 Motion to Approve

5. **UNFINISHED BUSINESS**
   - BHA Signature rights LHA HCV Program, contract, board chair to review with Town Manager
   - Meeting Frequency and requirements, board to check with town manager if any requirement under town bylaws. Executive Director to check under HUD requirements. If not a requirement to hold meeting monthly, a quarterly meeting is ideal, next meeting January 29th, 2026?
   - Board Member Recruitment efforts to obtain at minimum 5 members, 3 members must be present for quorum. Change time of meetings to later afternoon/evening to appeal to those who may want to serve but unavailable mornings?

6. **NEW BUSINESS**

7. **ADJOURNMENT**
   - Motion to adjourn

The mission of Berlin, Lancaster, and Northumberland Housing Authorities is
to promote adequate and affordable housing, economic opportunity and a suitable living environment
free from discrimination.