MINUTES

SELECT BOARD WORK SESSION **December 2, 2024**
TOWN HALL - UPSTAIRS **5:00 PM**

ATTENDEES:

Select board members: Leon Rideout, Shane Beattie, Kathy-Jean Lavoie
Others in Attendance: Town Manager Jessica Cyr, Michael Nadeau, Robin Irving, Members of the Public

Jessica updated the board on the possibility of needing a TAN. The tax bills have gone out and she hopes enough funds will come in that one will not be needed. She checked with Service Credit Union and they do not offer TANs. Mascoma Bank offers that type of financing however they will require the Town's bank accounts be transferred to them and their interest rate is 6.5% to 7%. She also reached out to Julie at the Passumpsic and she will be able to turn around a note quickly. Jessica would like to wait until December 12th before applying for the note.

It was asked if the line of credit can be left as an open line of credit in case it is needed to pull from in case funds are low again and outstanding invoices need to be paid.

Jessica stated interest is only charged if you draw from the line of credit created by the TAN and it will be left open for a year in case it is needed again.

Jessica will be asking the board at the regular meeting to authorize her to apply for and sign the TAN if needed.

Causeway Bid discussion – The board has been given all the supporting documentation and bid specs so they can compare apples to apples. Any added information was sent to Construction Connect so anyone interested in the work was seeing the information. There is one bidder that is considerably lower than the others.

Jessica read the specs that were put out to potential bidders. The scope of work includes replacement of approximately 1,100 linear feet of 2" CTS water line having a 2" blow off valve at the Causeway Street terminus, beginning and ending with adapter shoes; an additional 750 linear feet of ¾" CTS water line is for 15 service connections with 15 curb stops, and 17 curb boxes and rods. The existing culvert will be removed and properly disposed of and replaced with a 40-foot long 18-inch diameter HDPE culvert; the road embankment will be reconstructed with import fill. Under the railroad crossing, approximately 45 feet of the existing main will require a 12-inch diameter steel sleeve which may require

boring. An approximate 150x26-foot swath of paving around the railroad crossing will require both base and top-coat repaving. Three existing manholes require grade adjustment and installation of new frames and covers. Road restoration shall be completed attendant to construction. The contractor shall be responsible for complying with all permit requirements and ensuring that work completed is compliant with Uniform Guidance; knowledge of federal policy and guidance is beneficial. Final deliverable shall be electronic and hard-copy as-builts. A site visit is encouraged.

Shane mentioned the only thing that jumped out to him was the length and width of paving and no materials are listed that the pavement will be put on. His concern is there is no mention of the materials for the road. Robin mentioned it is pavement for the swath not the length of the road. Shane asked why was the road not going to be paved and left gravel. It was reported that Tim Brown mentioned he wanted it to leave it gravel cause the road is gravel over pavement and if they were to pave, it would all need to be ripped up in order to put new pavement down. Leon mentioned the reason the road was changed to gravel was because the old sewer line collapsed and ruined the pavement that was there.

Shane mentioned his thought is to pick the contractor and work with them to complete the project without going over. Shane doesn't want to return the ARPA money, he wants to use it up.

Kathy-Jean asked how they encumber the money. Robin stated, they just need to submit the contract.

Jessica highlighted the staff time that will be required of town office employees. Shane asked if those costs can be included and Robin said it could along with any legal.

They reviewed the details of how the grant monies would be used.

Jessica asked once it is awarded, what information will need to be pulled together. A contract will need to be drafted. Robin mentioned she has spoken to Chris Boldt at DTC and told him he would have to turn it around quick.

It was asked if anyone has heard from the railroad and no one had at this point. Shane is going to reach out to his contact with the Vermont Railroad who has purchased that rail line. He mentioned you have to call the railroad to get to the State.

This is the last of the ARPA SLFRF (State & Local Fiscal Recovery Funds) $340,672.

Kathy-Jean asked about the public camping ban and Jessica mentioned, she is working on that.

Jessica also mentioned, since the election, she has been researching whether election signs or even advertising signs are/should be allowed to be put in our monument parks, etc.

Respectfully submitted, Board of Selectmen Date: _____

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Leon Rideout

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Shane Beattie

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Kathy-Jean Lavoie