

MINUTES

**SELECTMEN'S MEETING
TOWN HALL**

**May 6, 2024
6:30 PM**

ATTENDEES:

Select board members: Shane Beattie, Kathy-Jean Lavoie

Others in Attendance: Charity Baker, Michael Nadeau, Department Heads, Members of the Public, Zack D Video

The meeting was called to order at 6:30 p.m. by Selectman Shane Beattie.

PLEDGE OF ALLEGIANCE

DEPARTMENT HEAD UPDATES:

Water/Wastewater Supervisor Timmy Bilodeau reported they started flushing hydrants and will do all of Elm Streets before they start paving in case anything needs to be fixed. They are going to start working on Page Hill Road. Timmy wants to confirm when Barry Normandeau will be back for the last wash of the fountain in front of the town hall and then he will replace the lion head. Shane is going to reach out to Barry.

Highway Foreman Tim Brown reported spring clean-up is done. The grader is fixed and they have been fixing the dirt roads. He mentioned he would like the winter sand bid request out as soon as possible so they have time to haul it through the summer if they decide not to have it delivered. Deadline for bids will be June 3rd at noon to be opened at that evening's meeting.

Transfer Station Supervisor Rusty Scott reported they have been working on spring clean-up. The fire department is going down to burn around the area. He sent in the DERA grant draft last week and will follow up with them this week.

Land Use Coordinator Robin Irving reported there is a planning board meeting on Wednesday to review the site plan for the old Democrat building. They are going to look back and see where the Master Plan committee left off and she will look into whether or not they can dissolve the committee and put the power back in the hands of the planning board.

The NEPA posting was in the newspaper, regarding the environmental impact for Summer Street, which gives people 15 days to submit comment to NBRC.

She had the drinking water SRF pre-application drafted and it will be ready by the 31st.

She submitted the demo grant for the old Democrat building last week.

She received notice late Friday that the town was awarded \$87,000 for Simon the Tanner building. The next step will be to hold a public hearing so the board can sign the grant agreement and accept it as unanticipated revenue.

She has been working on tracking everything for ARPA.

She is working with Scorpios on a site plan application for their outdoor seating.

She submitted an application for \$2,500 first responder grant application for the K9 program.

Robin also mentioned Chief Flynn approached her regarding the Gary Sinise first responder grant and gave her a quote and everything else she needed to finish the application and get it submitted. She is requesting a vote from the board to submit the application and to authorize her as the authorized representative to submit.

Motion made by Kathy-Jean and seconded by Shane to approve submission of the Gary Sinise grant application in the amount of \$19,902.79. All in favor. Motion carried.

Motion made by Kathy-Jean and seconded by Shane to authorize Robin Irving as the authorized representative to submit the application. All in favor. Motion carried.

REVIEW OF MINUTES: April 15, 2024 work session & regular meeting minutes.

Motion made by Kathy-Jean and seconded by Shane to approve the April 15, 2024, meeting minutes. All in favor. Motion carried.

Motion made by Kathy-Jean and seconded by Shane to approve the April 15, 2024, work session minutes. All in favor. Motion carried.

SIGN VARIOUS PAPERWORK:

- Timber tax warrant was signed for Michael & Susan Greene, Tax Map R22, Lot 003-A08 in the amount of \$3,885.96.
- Intent to Cut signed for Paul Crane/Robert Crane/Craig Cleasby Revocable Trust, Tax Map R20, Lot 9. 58 acres lot with 58 acres to be cut.

NEW BUSINESS:

- No new business.

OLD BUSINESS:

- Assessing Contract – Kathy-Jean mentioned the changes the board wanted to see to the contract have been made. Jason Call of Northtown Associates changed the late penalty back to \$100 a day and he will only be using certified assessing officials.

Motion made by Kathy-Jean and seconded by Shane to accept Northtown Associates general assessing contract for 2024. All in favor. Motion carried.

- Trees – Shane open the meeting up to public for discussion regarding the trees that were removed in the town's parks. Lucy Wyman was present and read a statement she prepared regarding the tree removal. She applauded Tricia Frenette and Peter Riviere for their efforts with keeping the parks beautiful and shared what her vision of a town park should be. There was much discussion on what will be done with the parks and if new trees will be planted and if an arborist has been consulted during this project. She also reminded the board that there are certain covenants in the deed for Drew Park and to take that into consideration in planning.

Tricia Frenette gave an update on the Beautification project. She reported the lady that came to look at the trees is an arborist and she belongs to ACRT, a vegetation company. Tricia mentioned she gave her a great list of trees under 30 feet that could be planted. The arborist is willing to meet with Tricia and discuss a plan for planting in Drew Park.

Kathy-Jean thanked Tricia for all she has been doing with the beautification project.

SELECT BOARD MEMBER REPORTS:

Kathy-Jean mentioned she and Charity will be attending the Local Officials workshop on Tuesday. Shane had nothing at this time.

INFORMATION:

- Thank you note from the backpack program, Thanking the town for their support.
- Liquor Commission notice to municipalities regarding the Lancaster House of Pizza submitting an application for a Restaurant beverage/wine license.
- Land Use permits –
 - Timothy & Lisa Glynn, 19 Pleasant Street
 - Derek Champagne, 193 Prospect Street
 - Paul & Jill Martin, 131 Pleasant Street
 - Jude Gesel, 70 Main Street
 - Matthew & Kathryn Tremer 96 Bunker Hill Street
 - Eric & Sally Livingstone, 6 Grandview Drive
 - Richard & Joyce Bernier, 11 Page Hill Road
 - Maxwell & Kirsten Hodgdon, 7 Pine Have Road
 - 79 Main Street, LLC, 79 Main Street
- Sign Permits –
 - Raven Capital LLC/Brad Griswold – Griswold Logging.

PUBLIC COMMENTS: Alan Savage wants the board to take a look at the old info booth as it is dire need of a roof. He feels the board should request the Lions Club put on a new roof as it is an eye sore in the park.

Lucy Wyman asked who worked on the playground at Col. Town. Tim Brown mentioned his crew did some work and Leo Enos did much of the mulch work. She stated it was really taking shape.

She asked what was the status of the town manager search. Shane mentioned it is moving forward and the board is waiting for the recommendation from the search committee.

Motion made by Kathy-Jean and seconded by Shane to adjourn. All in favor. Motion carried.

Respectfully submitted, Board of Selectmen Date: _____

Charity M. Baker

Leon Rideout

Shane Beattie

Kathy-Jean Lavoie