

**MINUTES
SELECTMEN'S MEETING
TOWN HALL**

**April 3, 2023
6:30 PM**

ATTENDEES:

Selectman Troy Merner Selectman Leon Rideout Selectman Shane Beattie
Town Manager Benjamin Gaetjens-Oleson Charity Baker Michael Nadeau
Department Heads Members of the Public Phlume Media

The meeting was called to order at 6:30 p.m. by Selectman Troy Merner.

PLEDGE OF ALLEGIANCE

DEPARTMENT HEAD UPDATES:

Water/Sewer Supervisor Timmy Bilodeau reported they have been busy with various water leaks and a sewer line break on Richardson Street. He thanked the highway crew for helping out. They are going to start reading meters Wednesday, April 5th.

Highway Foreman Tim Brown reported they have been keeping up with potholes and most of the streets are patched. He would like to order the equipment that was approved at town meeting, the 10-wheeler dump truck and the backhoe. There is a Western Star truck in the middle of the price range available now in Manchester and believes the John Deere backhoe will be here in May.

Motion made by Shane and seconded by Leon to allow Tim to purchase the 2023 Western Star 10-wheeler dump truck and the 2023 John Deere Backhoe. All in favor. Motion carried.

Tim mentioned, he is hoping that the next 2-3 years the highway department will not have any equipment purchase requests.

Land Use Coordinator Robin Irving mentioned there have been a lot of permits issued and she is compiling documentation for a couple compliance issues.

The first meeting with the Resilience planning group was Wednesday and they will have the local housing needs assessment completed by end of the month. She will then begin drafting amendments to the town's regulations based on that needs assessment.

Last month she discussed the board sending a letter to Consolidated Communications asking why Lancaster was not included on their build out plan and mentioned she met with them and they reported they had to maximize the number of connections and had to use a mandated number of RDOF (Rural Development Opportunity Funding) communities which Lancaster has none of, so we did not make it this round however they recommended submitting the RFIs (Release for Information) to all of the providers to submit the maps to UNH mapping program that is going on so when the matching grant funds come available we can submit to those.

Safety flagger certification class is on the 19th on 9 a.m.

She submitted 3 projects to Kuster & Shaheen for Congressional earmark money.

1. Continuation of Infrastructure investment along Summer Street reconstruction from Indian Brook to Page Hill

2. Installation of a 500,000 gallon concrete water storage tank next to the water treatment plant.
3. Replacement of public works building based on the most recent inspection report.

Each project is over 3 million dollars and she would like approval from the board to move forward with submitting the projects to Northern Border Regional Commission. She believes the two water ones would be the best bet for that. Then there is the USDA RD public facilities loans and grants for the Summer Street project. The Community Facilities grant for equipment is for 2 power cots for the ambulance and then the Federal Highway Administration EV charging station grant. She mentioned the Town may have a partnership with North Country Ford on that and the grant allows for it to not be located on Town land as long as we have an agreement with whoever is going to sponsor it.

The water storage tank project is eligible later in the year for the DES trust funds money so she will be applying for that to make up the difference and she has also spoken to the hospital and received their letters of recommendation and also told them that she will likely be seeking the match requirements from them where they are a significant beneficiary of the project.

Motion made by Leon and seconded by Shane to allow Robin to apply for the grants for each of the projects. All in favor. Motion carried.

OLD BUSINESS:

- Review and approval of the March 20, 2023 meeting minutes.

Motion made by Shane and seconded by Leon to accept the March 20, 2023 meeting minutes. All in favor. Motion carried.

- Sign various paperwork –
 - Land Use Change Tax (LUCT) signed –
 - Kevin Tuttle, Tax Map R02, Lot 092, 11.77 acres removed. LUCT - \$8,900.
 - Janet Savage, Tax Map R02, 093, 5.54 acres removed. LUCT - \$6,500.

NEW BUSINESS:

- Appoint Selectman representative to each committee/commission –

Motion made by Leon and seconded by Troy to appoint Shane as representative to the Budget Committee. All in favor. Motion carried.

Motion made by Shane and seconded by Troy to appoint Leon as the alternate representative to Budget Committee. All in favor. Motion carried.

Motion made by Leon and seconded by Shane to appoint Troy as representative to the Planning Board. All in favor. Motion carried.

Motion made by Troy and seconded by Leon to appoint Shane as the alternate representative to the Planning Board. All in favor. Motion carried.

Motion made by Shane and seconded by Troy to appoint Leon as representative to the Conservation Commission. All in favor. Motion carried.

Motion made by Shane and seconded by Leon to appoint Troy as the alternate representative to the Conservation Commission. All in favor. Motion carried.

- Zoning Board appointment recommendations – Ben read letter of appointment recommendations from the Zoning Board.

Motion made by Leon and seconded by Troy to appoint Nathan Kenison as a regular member of the Zoning Board. All in favor. Motion carried.

Motion made by Leon and seconded by Shane to reappoint Tricia Frenette as a regular member of the Zoning Board. All in favor. Motion carried.

Motion by Leon and seconded by Shane to appoint Melissa Potter as an alternate member of the Zoning Board. All in favor. Motion carried.

INFORMATION:

- Letter from the State of New Hampshire Department of Natural and Cultural Resources advising the board that Weeks State Park will soon be considered by the NH State Historical Resources Council for nomination to the National Register of Historic Places.
- Letter from AV Home Care regarding the vote at town meeting regarding their funding request.
- DES violation letter to Michell Forbes and Hannah Rexford at 130 Page Hill Road regarding compliance with RSA 482-A, Fill and Dredge in Wetlands and applicable rules relative to alleged disturbance of wetlands as a result of a logging operation.
- Land Use Permits –
 - Cabot Hill Properties, LLC, 62 Bridge Street – Demolish existing shed and construct on a structural slab foundation a 41’x81’ steel building addition with metal roof and loading dock to the east side of existing building, intended to be used as warehouse storage and shipping/loading operations.
 - Jay & Kathy-Jean Lavoie, 21 Prospect Street – Demolish structure to existing stud frame.
 - Timothy & Joyce McGee, 365 North Road – Construct stick-built 10’x12’x14’ unheated enclosed porch with electricity and shingled roof over existing 12’x14’ deck on piers, extend deck 4’ with stairs.
 - Richard & Nancy Gould, 309 Main Street – Construct stick-built 26’x29’x21’7” 1.75-story garage on concrete slab with 2-7’x9’ OHDs, 1-BA, electricity, heat with mini-splits, 1 mandoor, metal roof and siding to match existing SFH
 - Gary & Robyn Baker, 22 Mary Elizabeth Lane – Renewal of permit #22-001 & 21-004 – Construct a 24’x32’ detached garage on slab.
 - Santa’s Village, 22 Pleasant Street – Renovate interior of existing seven (7) bedroom, 2.5 bath rooming house.

