

MINUTES

**SELECTMEN'S MEETING
TOWN HALL**

**December 19, 2022
6:30 PM**

ATTENDEES:

Selectman Shane Beattie Selectman Troy Merner Selectman Leon Rideout
Town Manager Benjamin Gaetjens-Oleson Charity Baker Michael Nadeau
Department Heads Members of the Public Phlume Media

The meeting was called to order at 6:30 p.m. by Selectman Shane Beattie.

PLEDGE OF ALLEGIANCE

DEPARTMENT HEAD UPDATES:

Fire Chief Randy Flynn reported they responded to 65 911 calls and 104 transfers over the last month. They have had no major vehicle issues and things are going well.

Librarian Barbara Robarts mentioned they are still working with temperature settings in the building to see the best setting to conserve but keep it comfortable.

Police Chief Tim Charbonneau reported that officer Sullivan is in the National Guard and will be deployed in the coming months.

Recreation Director Eli Vincent reported the basketball registration numbers and Seniors on the Move are going strong. The Safe Haven numbers are short due to illness going around the school.

PUBLIC HEARING: Acceptance of Unanticipated Monies over \$10,000.00

Motion made by Leon and seconded by Troy to open the public hearing to accept NH Department of Justice Grant. All in favor. Motion carried.

Shane opened the hearing to accept a NH Department of Justice Grant in the amount of \$10,152.00 for the purchase of two Toughbook tablet computers with detachable keyboards and other related items for mounting and powering in a Police vehicle. There was nothing from the public.

Motion made by Leon and seconded by Troy to close the public hearing. All in favor. Motion carried.

Motion made by Leon and seconded by Troy to accept the NH Department of Justice Grant in the amount of \$10,152.00 and authorize Town Manager Benjamin Gaetjens-Oleson to sign any and all paperwork associated with the grant. All in favor. Motion carried.

OLD BUSINESS:

- Review and approval of the December 5, 2022 meeting minutes.

Motion made by Troy and seconded by Leon to approve the December 5, 2022 meeting minutes. All in favor. Motion carried.

- Sign paperwork –
 - Intent to Cut – Valerie Griswold, Tax Map R23, Lots 18-3 & 18-4. Acreage of lots, 54. Acreage to be cut, 40.
 - Intent to Cut – Peter Powell, Tax Map R28, Lots 1A & 2. Acreage of lots, 504. Acreage to be cut, 90.

- Intent to Cut – Paul & Robert Crane and Craig Cleasby Trust, Tax Map R20, Lot 009. Acreage of lot, 117.9. Acreage to be cut, 117.9
- Abatement for former Paul Richardson property at 50 Depot Street. Property was deeded to the town by collector’s deed in August 2022 and was missed updating ownership in assessing system. A bill should not have generated.

NEW BUSINESS:

- Tom and Tara O’Donnell made a donation in the amount of \$1,500 to the Town to assist with needy families during the holidays and whatever is not used is to be given to Toys for Tots.

Motion made by Leon and seconded by Troy to accept the \$1,500 donation to assist with needy families in the Town of Lancaster. All in favor. Motion carried.

- Bob Ladd Estate made a donation in the amount of \$100 to the police department. The department would like the donation to be deposited for the PAL program.

Motion made by Troy and seconded by Leon to accept the donation by the Bob Ladd Estate in the amount of \$100 and deposit it to the PAL program. All in favor. Motion carried.

- Acceptance of NHDOS Homeland Security Emergency Management Grant in the amount of \$7,500 to assist with updating the Town’s Hazard Mitigation plan. There is a \$2,500 match to make the total project costs no less than \$10,000.

The Select Board, in a majority vote, accepted the terms of the Building Resilient Infrastructure and Communities (BRIC) as presented in the amount of \$7,500.00 to update the community’s Local Hazard Mitigation Plan. Furthermore, the Board acknowledges that the total cost of this project will be \$10,000.00, in which the town will be responsible for a 25% match (\$2,500.00) and authorizes Town Manager Benjamin Gaetjens-Oleson to sign all paperwork associated with the grant.

- Planning Board appointments – It was reported that the open positions were posted in several locations and only one application was received from Evalyn Merrick. The Planning Board submitted their recommendation to move Greg Westcott and Erika Canales from alternate members to regular members and finish their current terms to expire in 2025. They also recommended that Evalyn Merrick be appointed as an alternate member for a term to expire in 2025.

Motion made by Leon and seconded by Troy to approve all appointment recommendations of the Planning Board. Greg Westcott to Regular member term to expire 2025, Erika Canales to Regular member term to expire 2025 and Evalyn Merrick as Alternate member term to expire 2025. All in favor. Motion carried.

INFORMATION:

- A donation and card were received by the Fire Department from Jay & Kathy Jean Lavoie. Ben read the card thanking the department for all they do.
- The Fire Department also received a donation from Kenneth & Heidi Chester with a card thanking them for their quick response to their stove pipe fire at their home.

- Holiday hours at Transfer Station – Christmas Eve and New Year’s Eve they will close at noon.
- Bill Brown’s retirement cookout get together will be held on his last day with the Town, December 30, 2022 at noon.
- 2022 Tax Rate breakdown
- WMRSO final payment schedule
- NHDES Permit issued to Weeks Hospital
- NHDES amendment to Permit to remove a piece of equipment and replace with a new piece of equipment.
- Land Use Permits –
 - Andrew Hartford, 93 Bunker Hill Street – Demo of existing garage and replace with gr-fl radiant-heated stick-built/repurposed lumber 28’x36’x21’6” garage with 2-10’ OHDs on full concrete foundation with frost wall, no W/S
 - Waterstone NH Retail Properties, 199 Main Street – Removal of existing USTs, install 4- 1000-gallon propane ASTs onto 15’x25’x6” concrete slab w/2, 10-foot K-rails/barriers.
 - Forbes Farm Partnership, 36 Grange & 305 North Road – Construction of an unheated, stick-built 20’x20’x14’ addition to existing sugar house all on a concrete slab on rear boundary facing milking barn intended to be used for storage (Grange Rd); install 3 1000-gallon propane tanks on cement cinder blocks abutting 3 silos (North Rd).
 - Planning Board Notice of Decision –
 - Minor Subdivision approved for Allan & Karen Ryder, 21 Railroad Street, Tax Map P06, Lot 017.
 - Special Exception approved with conditions for Ryan & Jennilee Scenna, 24 Wesson Road, Tax Map R24, Lot 53.

Ben mentioned he will be conducting one more interview for the mechanic position and have received a couple applications for the laborer/truck driver position and will make a decision soon.

Public input – There wasn’t any.

Motion made by Leon and seconded by Troy to adjourn. All in favor. Motion carried.

Respectfully submitted, Board of Selectmen Date: _____

Charity M. Baker

Shane Beattie

Troy Merner

Leon Rideout