

## MINUTES

**SELECTMEN'S MEETING  
TOWN HALL**

**November 21, 2022  
6:30 PM**

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### ATTENDEES:

Selectman Shane Beattie                      Selectman Leon Rideout  
Town Manager Benjamin Gaetjens-Oleson                      Charity Baker                      Michael Nadeau  
Department Heads      Members of the Public                      Phlume Media

The meeting was called to order at 6:30 p.m. by Selectman Shane Beattie.

### PLEDGE OF ALLEGIANCE

### DEPARTMENT HEAD UPDATES:

**Chief Randy Flynn** reported the department responded to 200 calls over the last month. 89 911 calls and 111 transfers.

They will be putting up the Christmas lights on Sunday. He walked Main Street with the State Electrical Inspector to discuss the Christmas lights and found no major issues.

They are down one ambulance due to transmission and the new transmission will not be in until January.

He also reported 2 one of the medics will going to a part-time schedule from full-time and another is leaving to for employment elsewhere. They are in the process of hiring another and still looking to hire others.

**Librarian Barbara Robarts** reported there should be a bus coming after school in the near future.

**Police Chief Tim Charbonneau** reported they participated in a stuff a cruiser event a couple weekends ago at Shaw's. People donated enough food for Project Homebound to fill the cruiser twice. They then assisted Project Homebound with distributing the packages at their pick up location at the town hall. They will be participating in a stuff a cruiser event on November 27, 2022 in conjunction with the VFW for Toys for Tots. The department has also been very busy responding to calls.

**Col. Town** – Ben reported Safe Haven is staying steady with 20 kids each day and Seniors on the Move is still going strong.

Ben also reported that Project Homebound has been busy in the town hall and had more families then in the previous years. It was very successful and several of the departments assisted with the project.

### OLD BUSINESS:

- Review and Approval of November 7, 2022 meeting minutes

**Motion made by Leon and seconded by Shane to approve the November 7, 2022 meeting minutes. All in favor. Motion carried.**

- Sign various paperwork –
  - The board signed an Intent to Cut for Mike Delsesto & Frank Italia, Tax Map R011, Lot 022. Acres to be cut – 6.

- The board also signed the MS535 which was filed with the NHDRA by the auditors.

Ben reported the hiring period for the Transfer Station manager and the Highway truck driver/labor positions are still open. He also mentioned he received notice that the Mechanic gave his two week notice.

Ben mentioned a wage review will need to take place to make sure we are competitive.

He stated they have received one application for the Highway position and no applications so far for the manager at TS position.

There was a lot of discussion whether the mechanic should be exclusively the mechanic or if the candidate should be the mechanic and fill in plow truck operator and other duties. Ben is going to discuss with Highway Foreman Tim Brown on what will best service the department and the Town. However, he will post the position whichever way the board would like.

**NEW BUSINESS:**

- Lancaster Town Forest Management Roles and Responsibilities – The commission put together a guide/understanding of roles and responsibilities for the Board of Selectmen, Lancaster Conservation Commission, the Town Manager and Town Meeting (Legislative body) with what happens with the town forest. Ben reviewed the agreement with the board and mentioned he will move forward and sign the agreement with the Commission. Rob Christie advised Ben that he and Commission should make sure the agreement is aligned with the RSA’s when it comes to those who manage what in the town forest.
- Tax Rate update – Ben mentioned we are hoping to get the tax rate soon. We are waiting on a few more things in order to set the rate with DRA.

Leon mentioned he keeps hearing the Town will need to readopt the Veteran Credit because of the wording changes in the law. He will look into further to confirm and will get info to Ben.

**INFORMATION:**

- NHDES Notices of permit review public hearing and comment period for a permit for 3 printing presses at PAK Solutions and 2 wood-fired boilers & 2 emergency generators at Weeks Medical. The board has until December 12<sup>th</sup> to make comments regarding issuing the permits. Leon stated he doesn’t believe there are any changes, they are just renewing.

**Motion made by Leon and seconded by Shane to adjourn. All in favor. Motion carried.**

Respectfully submitted,

Charity Baker

Board of Selectmen

Date: \_\_\_\_\_

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Shane Beattie

\_\_\_\_\_  
Troy Merner

\_\_\_\_\_  
Leon Rideout