

## MINUTES

**SELECTMEN'S MEETING  
TOWN HALL**

**April 18, 2022  
6:30 PM**

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### **ATTENDEES:**

Shane Beattie, Selectman    Troy Merner, Selectman    Leon Rideout, Selectman  
Town Manager Benjamin Gaetjens-Oleson    Charity Baker    Michael    Nadeau  
Department Heads    Members of the public    Phlume Media    Caledonian-Record

The meeting was called to order at 6:30 p.m. by Selectman Shane Beattie.

### **PLEDGE OF ALLEGIANCE**

### **DEPARTMENT HEAD UPDATES:**

**Assistant Fire Chief Ted Joubert** reported this month there were 109 transfers, 62 911 calls and 15 fire calls. They are working in conjunction with the hospital on a mobile health care grant. It essentially will allow them to go to peoples' homes to provide care to try and prevent them from being hospitalized or re-hospitalized. It will be about a \$250,000 grant to help fund and staff the program. The upstairs of fire station has started getting a face lift to make it more functional. Sometime in May or June they would like to start looking into vendors to purchase the ambulance that will be proposed in next year's budget and try to negotiate the same as the highway department did with their truck by asking vendors to allow them to order the vehicle with no commitment to purchase if funding falls through. They had one member complete an EMR course and two more Explorers starting EMT class this summer. COVID trips are down. The biggest challenge for the department is staffing. They can always use more help to keep up with the demand for transfers.

**Recreation Director Eli Vincent** reported they held the Easter Egg Hunt and the Father/Daughter dance this past month. It was a good show for both events. Safe Haven and Seniors on the Move are seeing the usual number of participants. Opening day for baseball & softball will be May 7<sup>th</sup> with the parade around 11. He reviewed the number of teams at each age level. He also reported they are starting to get the pool ready for the season. The cover received extensive damage over the winter.

**Police Chief Tim Charbonneau** reported they hired a new patrol officer, David Walker. He will be going to academy in June. They are in the process of switching their operating system over to a statewide computer system. They have a lot of road details coming up with the many different summer events (parades, walk/runs, etc). He has revamped the scheduling a bit which will allow for 2-person shift coverage.

**Library** – Ben mentioned Barbara was unable to attend so he let the board know they are still working on moving forward with lighting project and waiting to hear from the electrician.

**PUBLIC HEARINGS:**

Ben went over the 2 grants that have been awarded to the Town which the board needs to vote to accept.

1. NHDES Asset Management grant which is an extension of the previous funding for the asset management plan. This will allow the town to do some more mapping and rate evaluations, etc. The grant is for \$80,000 with no match required.
2. Governor’s Office for Emergency Relief & Recovery (GOEFRR) Locality Equipment Matching Program grant for up to \$50,000 to purchase equipment. It will be used to offset the purchase of the ambulance.

**Motion made by Leon and seconded by Troy to open the public hearing for the grants. All in favor. Motion carried.**

There was no public input.

**Motion made by Leon and seconded by Troy to close the public hearing.**

**Motion made by Leon and seconded by Troy to accept the NHDES Asset Management grant and to authorize Town Manager Benjamin Gaetjens-Oleson to sign any and all paperwork regarding such grant. All in favor. Motion carried.**

**Motion made by Leon and seconded by Troy to accept the Governor’s Office for Emergency Relief & Recovery Locality Equipment Matching Program grant and to authorize Town Manager Benjamin Gaetjens-Oleson to sign any and all paperwork regarding such grant. All in favor. Motion carried.**

**OLD BUSINESS:**

- Review and Approval of the April 4, 2022 meeting minutes.

**Motion made by Troy and seconded by Leon to accept the April 4, 2022 meeting minutes. All in favor. Motion carried.**

- Sign paperwork –
  - Forest Fire Report/Reimbursement forms. It’s the reimbursement form for those forest fire wardens that issued permits.
- Kent fountain – Ben met with insurance representative who told him to get pricing to replace the fountain. There may be some small pieces that may be able to be incorporated into the replacement. Barry Normandeau knows someone that specializes in that kind of work and is going to take a look to see how to move forward. There may be uses for the pieces that can’t be used to replace the fountain. Possibly in other projects/monuments for the parks. Both Leon and Ben mentioned they have been approached by individuals that would like to donate to assist in getting it repaired/replaced.

- Crosswalks – Ben walked the Main Street with Highway Foreman Tim Brown and Police Chief Tim Charbonneau to take a look at the crosswalks in question in the letter from NHDOT and formulated a response with their recommendations. Ben mentioned there is a preconstruction meeting on Monday to discuss NHDOT’s scope of the work on Main Street to include a timeline of the work.

**NEW BUSINESS:**

- Appointments to the Planning Board - Ben reviewed the recommendations made by the planning board. The board recommends Greg Westcott and Ericka Canales as alternate members and Maggie Jones and Vicki Gibbs as regular members.

**Motion made by Leon to appoint Maggie Jones and Vicki Gibbs as regular members of the Planning Board. All in favor. Motion carried.**

**Motion made by Leon and seconded by Troy to appoint Greg Westcott and Ericka Canales as alternate members of the planning board. All in favor. Motion carried.**

**INFORMATION:**

- BTLA notice of when the last tax bill was sent by the Tax Collector for 2021.
- Zoning Board Notice of Decision for an area variance for LRH-2 LLC, Tap Map P07, Lot 036 to allow eight residential units in an already mixed-use structure wherein six are allowed.
- Land Use Permits –
  - Colin Christie, 26 Governors Terrace – Demo existing garage and replace on concrete slab with 48’x32’ stick-built, unheated and unplumbed garage with clapboard siding, windows and metal roof, 2 man-doors and 2 overhead doors; intended use for auto and property storage.
  - 101 Main Street Inc, 101 Main Street – Continuance of Permits 19-005 & 20-039. Complete renovation of building including exterior rehabilitation, elevator installation and interior demolition and reconstruction of all 3 floors for mixed use property.
  - LRH-2 LLC, 55 Main Street – Renovate and construct eight residential rental apartments on the 2<sup>nd</sup> and 3<sup>rd</sup> floors. First floor shall remain available for commercial/retail space.
  - Yvonne Willey, 33 Summer Street – Roof replacement, construction of new chimney top, gravel driveway, interior modifications to include demolition of wall(s) between rooms, installation of new kitchen cabinets, refinishing of floors, & painting of walls.

- Michael Currier, 9 Prospect Street – Construct 9’X14’ stick-built open finished porch with electricity on piers/bigfeet within replacement footprint.
- Burton Rosenberger Jr, 448 Prospect Street – 3-year permit. Y1 – construct 24’x40’x14’ tarp covered greenhouse, install 390W solar panels, 40-ft shipping container, and pour concrete slab for main building; Y2 – erect 90’x30’ steel building with 3 open porches on foundation; Y3 – install septic, finish interior and wall off 17’x23’ garage.
- Richard & Louise Force, 12 Cottage Street – Construct 24’x 24’ stick-built garage with wood siding, 5 windows, 1 man-door and 2 overhead doors and metal roof.
- Public input – There was no input from the public

**Motion made by Leon and seconded by Troy to adjourn. All in favor. Motion carried.**

Respectfully submitted,

Charity M. Baker

Board of Selectmen                      Date: \_\_\_\_\_

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Shane Beattie

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Troy Merner

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Leon Rideout